

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**DEPARTMENT:** City Manager  
**AGENDA DATE:** December 10, 2013  
**CONTACT PERSON NAME AND PHONE NUMBER:** Assistant Chief Michelle Gardner, 564-7301  
**DISTRICT(S) AFFECTED:** All

**SUBJECT:**

Discussion and action regarding the Police Crime Laboratory, and privatization or utilization of the Texas Department of Public Safety Crime Laboratory.

**BACKGROUND / DISCUSSION:**

Controlled substance and marijuana analysis services were outsourced to Integrated Forensic Laboratories, Inc. after accreditation audit findings indicated the need to hire a laboratory manager with both managerial and technical expertise. A recruitment effort yielded negative results. Options were explored and the decision to outsource the services was made as it was in the best interest of the City and its citizens.

**PRIOR COUNCIL ACTION:**

City Council approved the award of Contract No. 2012-189R to Integrated Forensic Laboratories, Inc. on August 28, 2012. On July 24, 2013, City Council requested that the Police Department explore options with the Texas Department of Public Safety for controlled substance and marijuana analysis and report findings.

**AMOUNT AND SOURCE OF FUNDING:**

An amount not to exceed \$2,492,496.76 over a five-year term funded through 21110 – 522150 – 1000 – P-2124.

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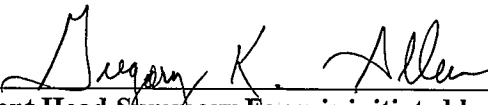
**BOARD / COMMISSION ACTION:**

N/A

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\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:**

  
(If Department Head Summary Form is initiated by Purchasing, client department should sign also)

*Information copy to appropriate Deputy City Manager*